



# Employment Application

## Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ City State ZIP Code

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever worked for this company? YES  NO  If yes, when? \_\_\_\_\_

Have you ever been terminated from employment or asked to resign by an employer? YES  NO  If yes, please provide company name and details: \_\_\_\_\_

Have you ever been convicted of, or entered a plea of guilty or nolo contendere (no contest), to a felony? YES  NO  If yes, please explain: \_\_\_\_\_

Can you perform the essential duties of this job, with or without reasonable accommodation? YES  NO

## Employment

Date Available: \_\_\_\_\_ Desired Hourly Rate/Salary: \$ \_\_\_\_\_ Availability (circle one): Part-Time Full-Time

Can you work overtime, including weekends? YES  NO

Position Applied for: \_\_\_\_\_

Are you currently employed? YES  NO

**Referral Source:**  
How did you hear about us? (circle one) Walk-In Social Media Indeed.com Referral Other

Do you know anyone who works for our company? YES  NO  If yes, who? \_\_\_\_\_

## Education

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

List any professional licenses you hold: \_\_\_\_\_

Do you have any special skills, experience and/or training that would enhance your ability to perform the position applied for? If yes, explain. \_\_\_\_\_

**Previous Employment**

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact this supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

### Military Service

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

### Industry Experience

**Please rate your level of proficiency in each of the following areas described below (check the box that applies):**

Item Description:	Subject Matter Expert	Proficiency Knowledge	Working Knowledge	Basic Knowledge	No Experience
Turf grass management and grounds maintenance practices					
Pesticide/Herbicide/Insecticide Application					
Horticulture (Plant Identification, Plant Care, Plant Installation)					
Hardscape Products and Natural Stone Installation					
Landscape Design Creation (Hardscape & Softscape)					
Blueprint and design reading and interpretation and understanding					
Site Analysis & Bidding/Estimating					
Irrigation System Installation and Maintenance					
Use of motorized equipment and power tools and commercial machines					
Small Engine Repair and Maintenance					
Heavy Equipment Operation					
Snow removal using a plow truck					
General Industry Construction					

### References

*Please list three(3) professional references of which are not related to you:*

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

## Disclaimers and Signature

Please read carefully before signing.

TruNorth Landscaping is an equal opportunity employer. TruNorth Landscaping does not discriminate in employment on account of race, color, religion, national, origin, citizenship status, ancestry, age, sex (including sexual harassment), sexual orientation, marital status, physical or mental disability, military status or unfavorable discharge from the military.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes an obligation for TruNorth Landscaping to hire me. If I am hired, I understand that either TruNorth Landscaping or I can terminate employment at any time and for any reason, with or without cause and without prior notice.

I certify that my answers are true and complete to the best of my knowledge. No requested information has been concealed. I authorize TruNorth Landscaping to contact the (above) named references provided for employment reference checks. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my denial of employment or immediate dismissal.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**This application is valid for 60 days from the date it is signed/dated above.**